



**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

# COUNCIL MEETING

**Monday, 13 May 2024 - 6.00 p.m.**  
**Morecambe Town Hall**

*Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. If you require support in accessing the building, please contact Democratic Services on 01524 582656, or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)*

*The Council intends to livestream the meeting as it happens using MS Teams. Please click the link [HERE](#) to access the livestream.*

Mark Davies,  
Chief Executive,  
Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ



**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 13 May 2024 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 24 April 2024 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **EXECUTIVE ARRANGEMENTS, THE SCHEME OF DELEGATION TO OFFICERS AND AMENDMENTS TO THE CONSTITUTION**

To consider the report of the Senior Manager, Democratic Support and Elections, note the Leader's Executive Arrangements and approve the non-executive scheme of delegation contained in the Constitution and appended to the report. ***(Report to follow.)***

7. **ALLOCATION OF SEATS TO POLITICAL GROUPS**

Report of the Senior Manager, Democratic Support and Elections. ***(Report to follow after the results of the Carnforth and Millhead by-election are known).***

8. **APPOINTMENT OF OVERVIEW AND SCRUTINY AND COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Overview and Scrutiny bodies and Committees, in accordance with the political balance arrangements agreed at Item 8.

- (a) Overview and Scrutiny Committee (9 Members)
- (b) Budget and Performance Panel (9 Members)
- (c) Planning Regulatory Committee (15 Members)
- (d) Licensing Committee (10 Members)
- (e) People and Organisational Development Committee (7 Members)
- (f) Appeals Committee (7 Members)
- (g) Audit Committee (7 Members)
- (h) Standards Committee (7 Members)
- (i) Council Business Committee (7 Members)

9. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint Chairs to each of the under-mentioned bodies noting that, in accordance with the terms of reference in the Council's Constitution, ***only non-Cabinet Members are entitled to vote on (a) and (b) below:-***

- (a) Overview and Scrutiny Committee – ***shall not be a member of the largest political group with members serving on the Cabinet.***
- (b) Budget and Performance Panel – ***shall not be a member of the largest political group with members serving on the Cabinet.***
- (c) Planning Regulatory Committee
- (d) Licensing Committee
- (e) People and Organisational Development Committee - ***recommended to include at least one Cabinet Member***
- (f) Appeals Committee
- (g) Audit Committee – ***shall not be a Member of Cabinet or Overview and Scrutiny***

- (h) Standards Committee
- (i) Council Business Committee

10. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS INCLUDING THE LANCASHIRE POLICE AND CRIME PANEL** (Pages 5 - 11)

To consider the report of the Senior Manager, Democratic Support and Elections



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Chief Executive

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